

Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template Updated Version 2023

Child Safeguarding Statement

Claregalway ETNS is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of [insert school name] has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is **Aoife Winston**
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Hilary Waide**
- 4 The Relevant Person is **Aoife Winston**
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;

- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](http://gov.ie) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - ☐ Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - ☐ Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - ☐ Encourages staff to avail of relevant training
 - ☐ Encourages Board of Management members to avail of relevant training
 - ☐ The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on September 28th 2023

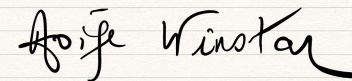
This Child Safeguarding Statement was reviewed by the Board of Management on September 28th 2023

Signed:



Chairperson of Board of Management

Signed:



Principal/Secretary to the Board of Management

Date: 28.09.23

Date: 28.09.23

Child Safeguarding Risk Assessment

Written Assessment of Risk of Claregalway ETNS

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of [name of school].

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
<p>Child protection Training of School Personnel</p>	<p>Indicators of harm /abuse not being recognised by school personnel</p> <ul style="list-style-type: none"> ● Harm / Abuse not being reported properly and promptly by school personnel ● Risk of child being harmed in the school by a member of school personnel <p>Risk of child being harmed by a volunteer / parent person while child participating in school activities</p> <ul style="list-style-type: none"> ● Risk of child being harmed by a member of staff of another organisation or other person while child participating in school activities ● Risk of child being harmed in the school by another child 	<p>The Provision of information and training for all school personnel</p> <p>The BOM :</p> <ul style="list-style-type: none"> ● Provides all school personnel with a copy of the school’s Child Safeguarding Statement & Risk Assessment. ● Requires that all school personnel sign the ‘Acceptance of Ashbourne ETNS Child Protection Safeguarding Statement ● Ensures the DE child protection procedures are made available to all school personnel ● Requires that all school personnel, mandated and non-mandated, adhere to the DE Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) ● Ensures staff avail of relevant training <ul style="list-style-type: none"> -a) the DLP /DDLDP must avail of training provided by a professional organisation - b) All school personnel are required to complete the online Tusla training and provide a copy of the certificate of completion to the DLP

		<p>- c) The first staff meeting of each September will be utilised on an annual basis to address the DES child protection</p> <ul style="list-style-type: none"> ● Encourages the board of management members to avail of relevant training ● Maintains records of all staff and board member training
Record Keeping	<p>Risk of Sensitive Information not being shared with DLP / DDLP as required</p> <ul style="list-style-type: none"> ● Risk of records of a sensitive nature not being properly secured and treated in confidence ● Risk of loss of records of a sensitive nature 	<p>Record Keeping</p> <ul style="list-style-type: none"> ● All school personnel are made aware of the record keeping procedures that are in place in our school. ● All child protection records are kept in a secure location and are treated with the strictest of confidence. <p>Related School Policy/Procedure: Data Protection Policy</p>
Daily arrival and dismissal of pupils	<p>Risk of harm to pupils by another child or an adult</p> <ul style="list-style-type: none"> ● Risk of Inadequate supervision 	<p>Teachers arrive at school at 9.10am. Supervision is provided from 9.10am to 9.20am in the classrooms. Parents are asked not to drop children off before 9.10am. This is explained in the pack given to all new children on enrolment. Buses arrive between 9.10am and 9.20am. Buses run at 3pm in the evening. Parents collect at 2pm and 3pm. They are asked to collect promptly. Where Afterschool classes run until 4pm parents are also asked to collect promptly.</p>

<p>Recreation breaks</p>	<p>Risk of harm to pupils by another child or an adult</p> <ul style="list-style-type: none"> ● Risk of Inadequate supervision <ul style="list-style-type: none"> ● Staff on supervision duty during the arrival, dismissal and recreation breaks for students. 12 ● Risk of Inappropriate Behaviour ● Risk of Bullying ● Risk of pupil being harmed being allowed to leave school with an unsuitable adult or child 	<p>Ten staff are on playground duty during outdoor breaks- Two teachers and five SNAs all wearing high viz bibs are rostered to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets etc. All staff are vetted, teaching staff took part in online PDST training for Child Safeguarding and Protection on the 9th May 2018 and again in 2022 using the TUSLA CP Training Modules</p> <p>Related School Policy/Procedure: Supervision Policy</p>
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<p>Classroom teaching</p>	<p>Risk of child being harmed by a member of school personnel</p> <ul style="list-style-type: none"> ● Risk of allegations being made against a member of staff 	<p>All school personnel are vetted and are provided with a copy of the school's <i>Child Safeguarding Statement</i>. It is kept in lockable pedestal under the teacher's desk in each classroom and given to all substitute teachers on arrival</p> <p>The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i></p> <p>Claregalway Educate Together encourages staff to avail of relevant training. Updated certs of completion of TUSLA module are kept in a locked filing cabinet in Aoife's office.</p> <p>The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting</p> <p>The school complies with the agreed disciplinary procedures for teaching staff.</p>
<p>One-to-one teaching, one to one Learning Support, one to one counselling, coaching.</p>	<p>Risk of child being harmed by a member of school personnel ● Risk of allegations being made against a member of staff</p>	<p>All one to one teaching is done in rooms with glass panels on the doors, The school implements in full the Stay Safe Programme. All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post Primary Schools 2023 are made available to all school personnel. School personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools 2023 and all registered teaching staff are required to adhere to the Children First Act 2015 and it's Addendum (2019). All coaches</p>

		<p>are vetted under our patron and teachers maintain a supervisory presence. Counselling does not take place on a one to one basis in school. The school has a policy in place for the use of external school coaches.</p> <p>Related School Policy/Procedure: One to One Teaching</p>
Outdoor teaching activities		<p>Outdoor teaching activities which require leaving the school grounds involve a second staff member being asked to accompany the class teacher.</p>
Sporting Activities/ School outings	<p>Risk of harm to a child by an adult or child</p> <ul style="list-style-type: none"> ● Risk of harm not being recognised and/or reported correctly and appropriately ● Risk of an allegation being made against another child/ren or a member of school personnel 	<p>On school outings/ sporting events the ratio of adults to children is strictly monitored. If there are parents accompanying the children they are always parents who have engaged with the Vetting process.</p> <p>Related School Policy/Procedure: School Outings</p>
Use of changing/shower areas when attending swimming.	<p>Risk of pupil being harmed by a member of school personnel or another child/ren</p> <ul style="list-style-type: none"> ● Risk of an allegation being made against a another child/children or a member of school personnel 	<p>The ratio of staff to students is closely monitored during swimming sessions. A female staff member (when possible) supervises in the girls’ changing room and a male teacher (when possible) in the boys’ changing area. Another staff member monitors the cubicles.</p> <p>Related School Policy/Procedure: Swimming</p>
Risk of harm not being reported properly and promptly by school personnel	<ul style="list-style-type: none"> ● Indicators of harm /abuse not being recognised by school personnel ● Harm / Abuse not being reported properly and promptly by school personnel 	<p>At Staff Meetings all are reminded of their role in reporting Child Safe guarding concerns - It is an item on the Agenda of every meeting. They are reminded where the Child Safeguarding Statement is kept-in lockable pedestal under the teacher’s desk. Staff are reminded to report all concerns and to keep records.</p>
		<p>Staff have received training with regard to the signs to look for and are aware of the procedures in Claregalway Educate</p>

<p>Risk of child being harmed in the school by a member of school personnel</p>		<p>Together’s Child Safeguarding Statement. Staff are reminded to report all concerns and to keep records.</p> <p>The school implements in full the Stay Safe Programme.</p> <p>The school implements in full the SPHE curriculum</p> <p>The school has in place a Critical Incident Management Plan.</p> <p>The school has codes of conduct for school personnel (teaching and non-teaching staff) CETNS Code of Behaviour</p> <p>The school complies with disciplinary procedures for teaching staff.</p>
<p>Risk of child being harmed in the school by volunteer or visitor to the school.</p>	<p>Risk of harm to a child by an adult or child</p> <ul style="list-style-type: none"> ● Risk of school personnel not acting in accordance with agreed school protocols and procedures ● Risk of allegation being made against school personnel 	<p>All adults who visit the school on a regular basis or any visitors who are in the school in a teaching/coaching capacity are vetted. Other visitors wait to be buzzed in by the secretary/ other school staff member in the admin office.</p> <p>The school adheres to the requirements of the Garda Vetting Legislation and relevant DE circulars in relation to recruitment and Garda Vetting.</p> <p>The school has a policy to cover Work Experience undertaken in the school.</p> <p>Related School Policy/Procedure: External Coaches, Work Experience</p>
<p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</p>	<p>Risk of harm to a child by an adult or child</p> <ul style="list-style-type: none"> ● Risk of school personnel not acting in accordance with agreed school protocols and procedures ● Risk of allegation being made against school personnel 	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting</p> <p>The school complies with the agreed disciplinary procedures for teaching staff.</p> <p>Related School Policy/Procedure: External Coaches, Work Experience</p>

<p>Risk of harm due to inadequate supervision of children while attending out of school activities.</p>	<p>Risk of harm to a child by an adult or child</p> <ul style="list-style-type: none"> ● Risk of school personnel not acting in accordance with agreed school protocols and procedures ● Risk of allegation being made against school personnel 	<p>The school has a supervision policy in place. Procedures are in place for all supervision of breaks and seven staff are on playground duty during outdoor breaks two teachers and five SNAs all wearing high viz bibs. Wet play provisions are in place and are explained to all staff where changes occur. Rotas are updated termly and there is a rota for cover in case of illness.</p> <p>Related School Policy/Procedure: External Coaches, Work Experience, School Outings</p>
<p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner.</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p>	<p>Risk of harm to a child by an adult or child</p> <ul style="list-style-type: none"> ● Risk of school personnel not acting in accordance with agreed school protocols and procedures ● Risk of allegation being made against school personnel 	<p>All students and their parents are familiar with the Internet Acceptable Use Policy for students.</p> <p>All school staff adhere to the Internet Acceptable Use Policy for adults.</p> <p>The school implements in full the Stay Safe Programme</p>
<p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p>		<p>Computers and ipads are used for educational purposes under supervision in the school. All staff comply with the guidelines relating to photographs in our Data Protection Policy ratified on the 18th of May 2018. The school has an Internet Acceptable Policy for pupils and for adults. This policy includes provision for online teaching and learning remotely, and has been communicated to parents. The school has in place a policy governing the use of smart phones and devices in the school by pupils as per circular 38/2018</p>

		<p>CETNS has from September 2023 invested in Go Guardian, a Chromebook monitoring and teacher facilitator application that helps students learn safely, stay focused, and get engaged. Features of GoGuardian include tab control, attention mode, screenshots, Google Classroom integration, link sharing, content filtering</p> <p>Related School Policy/Procedure: Data Protection, AUP, Consent for Use of Go Guardian</p>
<p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm to child while a child is receiving intimate care.</p>	<ul style="list-style-type: none"> ● Risk of pupil being harmed by a member of school personnel or another child/ren ● Risk of an allegation being made against a another child/ren or a member of school personnel 	<p>In cases with children with SEN who are unable to dress themselves at swimming etc parental attendance will be requested.</p> <p>The school has an intimate care policy in respect of students who require such care. In cases where a student needs a change of clothes due to a toileting accident a staff member with another child accompanies the child to the toilet (if an older sibling is in the school he/she may be asked to assist their sibling) The staff member and assisting child source the change of clothes and wait outside the toilet until the child has changed.</p> <p>Related School Policy/Procedure: Intimate Care</p>
Toilet areas	Inappropriate behaviour	<ul style="list-style-type: none"> ● Toilets in the Classroom ● Children accessing toilets before and after breaks and during the school day
Behaviour	Risk of harm due to inadequate code of behaviour.	<p>Claregalway Educate Together’s Code of Behaviour is reviewed annually. All parents are asked to read this on entry to the school and sign that they have read it and comply with it. Each year teachers draw up a contract with pupils in September referring to the Code of Behaviour and t our three Golden Rules - Be Ready, Be Respectful, Be Kind.</p>

		Related School Policy/Procedure: Code of Behaviour
Annual Sports Day		All staff have designated roles on Annual Sports Day. The local Community Centre and pitch is booked therefore there is no-one else using the facility on the day. Toilet arrangements are age appropriate- younger children are brought in groups to the toilet by a staff member/ vetted parent. Older children (third up to sixth) go in twos. Children with SEN where relevant for Health and Safety reasons may need a restricted day for Sports Day.
Fundraising events involving pupils	<p>Risk of of harm to a child by an adult (non-staff member) or child</p> <ul style="list-style-type: none"> ● Risk assessment completed before large scale events ● Insurance in place for event 22 ● Risk of harm not being recognised and/or reported correctly and appropriately ● Risk of an allegation being made against a another child/ren or a member of school personnel 	All fundraising events involving children take place in the school during school hours under the supervision of the staff.
Use of off-site facilities for school activities		When off-site facilities are used supervision is provided by the staff.
<p>School transport arrangements</p> <p>Protocol if a staff member needs to drive a pupil in an emergency.</p>	<p>Risk of harm to a child by an adult or child</p> <ul style="list-style-type: none"> ● Risk of harm not being recognised and/or reported correctly and appropriately 	Children are supervised by staff when buses are hired for all school events. Morning and evening collections are provided by Bus Eireann. Bus Eireann sub contracts these runs. All bus drivers are vetted and inspected by Bus Eireann. Regular bus meetings are held in the school to ensure that all children using the service are wearing seatbelts and behaving well on the buses. Principal regularly liaises with bus drivers and the Bus Eireann Inspector to ensure pupils are complying with safety measures.

	<ul style="list-style-type: none"> • Risk of an allegation being made against a another child/ren or a member of school personnel 	<p>Bus escorts are employed and vetted by ET to accompany children in Le Cheile to and from school.</p> <p>Staff member will take three children so that two are in the car on the return journey.</p> <p>Related School Policy/Procedure: Bus Escort</p>
<p>Management of challenging behaviour amongst pupils, including appropriate use of restraint where required</p>	<p>Risk of harm to a child</p> <ul style="list-style-type: none"> • Risk of an allegation being made against a member of school personnel 	<p>“Minimal reasonable force may be used in extremely rare circumstances:” Department of Education Guidance states reasonable force may be used to prevent pupils from:</p> <ul style="list-style-type: none"> • committing a criminal offence; • injuring themselves or others; • causing damage to property, including their own property; and • engaging in behaviour which has a negative impact on maintaining good order and discipline at the school. This advice is applicable to ALL teachers, including those in special schools” <p>Explicit training on managing behaviours of concern facilitate by Mason Hayes and Curran on 19.01.23</p> <p>Related School Policy/Procedure: Managing Behaviours of Concern</p>
<p>Administration of Medicine</p>		<p>The school has a policy and procedures in place for the administration of medication to pupils. In cases where a child has a particular need for administration of medicine the BOM are alerted and staff are trained accordingly. A photograph of the child is displayed in the staffroom on a need to know basis and medicine is kept in a pouch in the staffroom and brought to the playground by SNAs for wearing by the teacher on duty eg Epi pen arrangements.</p>

<p>Administration of First Aid</p>		<p>Related School Policy/Procedure : Administration of Medecine</p> <p>The school has a policy and procedures in place for the administration of First Aid to pupils. First Aid during playground duty is administered by the staff on duty who carry a First Aid pack. If the injury is more serious the child is assessed by the class teacher/ principal. It is protocol to call home in all cases of head injury. The Accident Book is filled in in all cases where the injury is serious. First Aid packs are brought to Sports outings/ Sports Day/ School Tours.</p> <p>Related School Policy/Procedure: Administration of First Aid</p>
<p>Curricular provision in respect of SPHE, RSE, Stay Safe</p>	<p>Risk of inadequate implementation of the SPHE curriculum and the Stay Safe programme</p> <ul style="list-style-type: none"> ● Risk of pupils not learning the skills and strategies necessary to protect themselves 	<p>SPHE, RSE and the Stay Safe Programme are taught on a two year cycle.</p> <p>The Cuntas Miosiuil of individual teachers will highlight the SPHE content objectives covered and the Stay Safe lessons covered in that month</p> <p>Related School Policy/Procedure: SPHE Plean Scoile</p>
<p>Risk of harm due to bullying of child. Prevention and dealing with bullying amongst pupils</p>	<p>Risk of harm due to bullying of child</p> <ul style="list-style-type: none"> ● Risk of serious incidents of bullying not being recognised as being a child protection concern ● Risk of Pupils not having the strategies/skills to report bullying / inappropriate behaviour 	<p>The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department’s <i>Anti- Bullying Procedures for Primary and Post Primary Schools</i>. All staff follow the school Anti Bullying Policy when dealing with incidents.</p>
<p>Training of school personnel in child protection matter</p>		<p>inclusive. The vision is that all pupils feel valued regardless of cultural identity, religion, gender or family circumstances. The Learn Together Programme touches on these areas and any exploration of a belief system is prefaced by “Some people believe”</p>

		<p>All staff are vetted and comply with all policies such as the Code of Behaviour, Internet Acceptable Use Policy, Anti bullying Policy, Data Protection and Child Safeguarding Statement.</p> <p>The Stay Safe Programme is taught so all children learn skills to get them out of a situation, tell an adult and keep on telling.</p> <p>The school has a Special Educational Needs Policy.</p> <p>The school undertakes anti-racism awareness initiatives.</p>
<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> ● Pupils from ethnic minorities/migrants ● Members of the Traveller community ● Lesbian, gay, bisexual or transgender (LGBT) children ● Pupils perceived to be LGBT ● Pupils of minority religious faiths ● Children in care 	<p>Risk of harm due to Racism or prejudice</p>	<p>The ethos in Claregalway Educate Together is inclusive. The vision is that all pupils feel valued regardless of cultural identity, religion, gender or family circumstances. The Learn Together Programme touches on these areas and any exploration of a belief system is prefaced by “Some people believe”</p> <p>All staff are vetted and comply with all policies such as the Code of Behaviour, Internet Acceptable Use Policy, Anti bullying Policy, Data Protection and Child Safeguarding Statement.</p>
<p>Recruitment of school personnel including</p> <ul style="list-style-type: none"> ● Teachers/ SNAs ● Caretakers/Secretary/ Cleaners ● Sports Coaches ● External Tutors/ Guest Speakers ● Volunteers/ Parents in school Activities 	<p>Risk of recruiting unsuitable personnel</p> <ul style="list-style-type: none"> ● Indicators of harm /abuse not being Recognised by school personnel ● Harm / Abuse not being reported properly and promptly by school personnel 	<p>All school personnel are vetted. All adults who visit the school on a regular basis or any visitors who are in the school in a teaching/coaching capacity are vetted. Visitors to the school enter through the front door and wait for the Secretary to electronically open the fobbed door into the school. All coaches who are brought in to help for P.E. sessions are vetted before they begin coaching.</p> <p>Related School Policy/Procedure:</p>

<ul style="list-style-type: none"> • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 	<ul style="list-style-type: none"> • Risk of child being harmed in the school by a member of school personnel, by a volunteer / parent while child is participating school activities, by a member of staff of another organisation or other person while child participating in school activities 	
<p>Participation by pupils in religious ceremonies/religious instruction external to the school</p>		<p>Pupils are given religious instruction after school by a staff member who is fully vetted (Catholicism is the only religion to date which has requested a space). They join with local schools to receive the sacraments. The Religion teacher supervises all Afterschool sessions and parents of these pupils accompany the children to practices if they are during school hours.</p>
<p>Use of Information and Communication Technology by pupils in school.</p>	<p>Risk of harm to pupils by school personnel, other adults and children</p> <ul style="list-style-type: none"> • Risk of pupils accessing inappropriate online material • Risk of Pupils not having the strategies/skills to report bullying / inappropriate behavior 	<p>All students and their parents are familiar with the Internet Acceptable Use Policy for students which includes provision for online teaching and learning remotely, and has communicated this policy to parents.</p> <p>All school staff adhere to the Internet Acceptable Use Policy for adults.</p> <p>Online Safety Talks for 4 th , 5 th and 6 th Class children are provided by the school annually</p> <p>As part of the SPHE curriculum targeted age appropriate lessons addressing online safety are provided for all pupils</p> <p>Related School Policy/Procedure: AUP</p>
<p>Online Teaching and Learning Remotely</p>	<p>Risk of inappropriate behaviour/ conversations between school personnel and pupils</p>	<p>All school personnel must adhere to the guidelines of Using Digital Platforms – Guidelines for teachers and parents</p>

<p>Students participating in work experience in the school</p>	<p>Indicators of harm /abuse not being recognised by school personnel</p> <ul style="list-style-type: none"> • Harm / Abuse not being reported properly and promptly by school personnel • Risk of child being harmed in the school by a member of school personnel/ by a volunteer 	<p>An arrangement between teacher training colleges exists. This is signed by both parties. The school has a policy to cover Work Experience undertaken in the school.</p> <p>School will only take past pupils of the school for TY Work Experience</p> <ul style="list-style-type: none"> • If the past pupil is under 16 their Parents will need to complete garda vetting for them • If the past pupil is over 16 , they themselves will be vetted through Educate Together <p>Related School Policy/Procedure: Work Experience</p>
<p>Use of video/photography/other media to record school events</p>	<p>Risk of pupils identity being inappropriately shared</p> <ul style="list-style-type: none"> • Risk of harm to a child through inappropriately sharing of information 	<p>Claregalway Educate Together has a Data Protection Policy in place. As the data controller of school photographs the school restricts the publishing of photographs or video clips to our school website with consent from parents. The school does not publish photos to social media without consulting parents. Parents attending school events are asked to avoid posting to social media sites in line with this.</p>
<p>After school use of school premises by other organisations/ Use of school premises by other organisations.</p>		<p>Related School Policy/Procedure: Use of School Buildings</p>

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.